

# ***n*SCC**

## **Environmental Committee The Green Team**

**Lunenburg Campus**

### **MINUTES October 18, 2011 2:45 pm – Room C105**

**Present** – Blaine Herman, Richard Grandy, Leif Helmer, Brent Kaulback, Jeremy Porter

1. Call to Order: Chair Blaine Herman - 2:45 pm  
At the start of the meeting Blaine called for nominations for the staff co-chair of the committee. Leif Helmer nominated himself. There were no other nominees. It was moved by Richard Grandy; seconded by Jeremy Porter that Leif Helmer be staff co-chair of the Environmental Committee.
2. Correspondence:  
Craig is reviewing a letter from Lunenburg County Recycling following their visit to the campus on November 4<sup>th</sup> and will speak to Stephanie Smits. Kirk Symonds is scheduled to be on campus for an audit and needs volunteers to assist him; Leif's students can help him.  
**Action:** Blaine will speak to Craig regarding having Kirk assist Leif's students prepare a presentation to be delivered to students in their classrooms. Suggestion – use our own waste/separate/waste photography.
3. Review Minutes:  
Richard Grandy moved that the May 17, 2011 minutes be approved; seconded by Jeremy Porter.
4. Old Business:
  - 4.1 Goals & Objectives:
    - **NSCC Green Design** –  
Green committee to again request success stories/best practices that staff would like to share with the committee and any ideas that the committee could help with. Items can be forwarded to the committee or can be dropped in the suggestion box.  
It is suggested to have mini workshop at fall staff meeting (perhaps Dec or Jan ½ hr presentation). Drafting students have taken on as project.  
**Action:** Blaine to contact Debbie Word next week.
    - **Cafeteria Initiatives** –  
Committee to reinforce this item in September looking for ideas faculty and staff may have involving the cafeteria. Improvements noticed in cafeteria/kitchen; committee to continue to persuade staff to move forward with improvements.  
  
The committee still feels this is a valid initiative for the committee. We made some gains in this area last year but feel we still need to pursue this goal. The committee will look at ways of getting input from staff in that area. Committee should set some specifics to try to pursue for this year.

- **GREEN Suggestion Box** –  
 The committee has decided to go with an electronic version of the suggestion box.  
**Action:** Richard will create an electronic suggestion box that would be posted on the NSCC Green Web Page. He will also create a poster with instructions on how to access that web page.

Leif will have a look at refreshing poster. Leif will place cell phone collection box in the atrium.
- **Shop Visits** – Committee feels this information must be reinforced each year.  
**Action:** Blaine will suggest at manager's meeting that November 2 and 3 would be good dates for Leif's students to make the presentations to classrooms.
- **Standardized classroom signage** –  
 New Pack-it-in/Pack-it-out signage with waste container locations will be posted near exit door of classrooms.
- **Hydration Station**  
 Four Hydration Stations have been installed and are located outside the cafeteria, outside the Business area, in the Atrium as well as Student Services. The committee would like to see the removal of bottled water coolers from staff areas. We cannot remove bottled water from the campus as it part of a college contract and is being handled by Central Office.  
**Action:** Brent will draft email re benefits of hydration stations and getting rid of coolers.
- **Event Display**  
 It was suggested to have portable Environmental Display Board kept up-to-date to be used at events; committee should work towards this for the new year.
- **Car Pooling**  
 Not sufficient time for staff to carry out this event for September. Committee will work towards this for next year.

## 5. New Business:

### 5.1 Student Representation

**Action:** Jeremy will request student representation on the Environmental Committee as well as the OH&S Committee at the next Student Association meeting.

### 5.2 No Idle Signs

It was discussed that people are parking in the No Idle spaces in the front of the building. Leif believes that we can get No Idle signs from Clean Nova Scotia.

**Action:** Leif will contact Clean Nova Scotia to see if they still provide No Idle signs.

### 5.3 Waste Management Policy

Blaine introduced the Waste Management Police letter from Waterfront to see if the committee would be interested in pursuing a policy here. The campus would have to commit to a diversion rate percentage and take actions to make sure we met that diversion rate. Committee is interested in pursuing the policy.

**Action:** Blaine will take it to management for their approval to proceed.

### 6. Adjournment:

Richard moved that the meeting adjourn at 4:10 pm. Next meeting scheduled for November 15, 2011.