

Where do I find my fall semester grades?

We will not be mailing transcripts. Where can you find this information? MyNSCC!

As you may be aware, you can access MyNSCC from the campus desktop or at www.nsc.ca/mynscc. MyNSCC has links to college supports and services, FAQ section and an informational video. Once ready to access personal information (i.e. *grades*, finances, schedules) choose 'Login to My NSCC' to get started! Enter your student number (w0000000) with your current password. Entries are case sensitive. As you'll discover, the information is organized into tabs. Student Centre provides an overview of many things, including semester grades. Another tab, Academic Records will show you a more detailed breakdown of semester specific grades and allow you to generate an unofficial transcript.

When will I be able to see my fall semester grades?

As faculty calculate and enter final grades, I am notified. As quickly as possible, these grades are posted and made visible on MyNSCC for you. There are several courses that have already been posted. All fall semester grades are to be posted and visible on MyNSCC by Friday, December 21.

If I fail a course, can I write a Supplemental Exam?

Students are permitted to write **one** supplemental exam per semester. Requests for supplemental evaluations may only be approved if your final mark is in the range of 50 - 59, (60 - 69 for CCA / LPN), if you have participated in at least 60% of the course work (assignments, tests, etc) and if the course is theory-based. The purpose of a supplemental evaluation is to allow students a chance to demonstrate that learning outcomes have been met and to receive credit for the course.

Students who wish to apply for a supplemental evaluation must fill out a "Supplemental Application Form" which is attached to this email. Completed forms will be sent to faculty to schedule an evaluation time. *All supplementals MUST be written and evaluated by January 11*. Please see your student handbook - page 148 for further information.

What if I fail a course(s)?

An unsuccessful outcome potentially impacts your study load, future enrollments, work experience (or co-op) placements and ultimately graduation students are encouraged to contact Jeremy (Registrar).

Students who fail two courses within a semester will be placed on Academic Probation for the next full semester attended. If this impacts you, be sure to contact Jeremy (Registrar) for clarification / discussion.

Students who fail more than two courses within a semester will **not** be permitted to continue studies as a full-time student. You may continue part-time, provided you meet course requisites for courses offered in future semesters. If this impacts you, be sure to contact Jeremy (Registrar) for clarification / discussion.

What if I think an error exists in my grades?

First, if you believe there are errors, **do not panic!** Check with the Campus Registrar, and/or Centre for Student Success to do some investigating. Students have the right to appeal an academic decision reached by NSCC. Should you wish to have further information on the appeal process, please contact Jeremy (Registrar) for clarification / discussion.

Jeremy Porter
Registrar, Lunenburg Campus
jeremy.porter@nsc.ca
(902) 543-0621